



DAV PUBLIC SCHOOL

NEAR BMP-6 MALIGHAT, DISTT.-MUZAFFARPUR, PIN-842001 (BIHAR)

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(MANAGED BY- DAV COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD, NEW DELHI)

Dear Parents..

Warm Greetings from DAV Public School, Malighat !

It is with immense pride that I remind you of the illustrious legacy of DAV, a name that has been synonymous with education, values and nation-building since its inception as a national movement since 1886. Rooted in the principles of Swami Dayanand Saraswati, the DAV movement has not only nurtured young minds with academic excellence but has also shaped responsible citizens who contribute meaningfully to society.

Over the years, DAV institutions have single-handedly carried the torch of holistic education, nurturing intellectual curiosity, moral integrity and leadership in our students. Through a blend of modern education and Vedic wisdom, we have empowered generations with the knowledge, skills and ethics required to navigate an ever-evolving world while staying deeply connected to their roots.

At DAV Public School, Malighat, we take immense pride in continuing this tradition. Our dedicated faculty, innovative learning methodologies and student-centric approach ensure that every child discovers their true potential. From science and technology to arts, sports and social responsibility, we believe in nurturing well-rounded individuals who will lead the nation towards a brighter future.

Your trust and partnership in this journey are invaluable. As we move forward, let us continue working together to uphold the values, discipline and academic brilliance that define DAV. Together, we will empower our children to dream big, work hard and contribute to the progress of our great nation.

As we successfully conclude the academic session 2024-25, I take this opportunity to express my heartfelt gratitude for your unwavering support, resilience and cooperation throughout the year. Despite the challenges posed by evolving educational reforms under the New Education Policy (NEP) 2020, your trust, patience and dedication have been instrumental in ensuring a smooth and enriching learning experience for our children.

This session has been a transformative journey where we have focused on equipping students with 21st-century skills enabling them to face the future with confidence, adaptability and creativity. Your encouragement at home, combined with the dedicated efforts of our teachers has played a crucial role in making this transition meaningful.

As we embark on the new academic session 2025-26, we seek your continued cooperation and involvement in restructuring a culture of discipline, responsibility and academic excellence. The success of any educational institution depends on a strong partnership between parents, teachers and students, and we look forward to strengthening this bond further.

We kindly urge you to stay updated with the school guidelines and be prepared to accommodate necessary changes in alignment with day-to-day academic and administrative requirements. Below are some important updates and prominent norms for the upcoming session:

1. Promotion Policy for Classes 5 & 8 (As per Govt. of India Guidelines)
 - (i) From the session 2025-26 onwards, students must pass in all the subjects in the Annual Examination/Assessment, which is prepared on the basis of the cumulative performance of students in different Examinations and assessments conducted throughout the session 2024-25.
 - (ii) There will be no promotion on undertakings or special considerations.

Parent's Sign with Date _____

- (iii) Underperforming students may be given an opportunity to appear Re-Examination in the underperforming (failed) subject/s on Parent's request.
 - (iv) If a student underperforms (fails) in the Re-Examination, he/she will be required to repeat the class or may be issued a Transfer Certificate (TC) on Parent's wish.
2. The school will reopen as per the following schedule:

Classes	Date / Days	Timing
Nursery to Std V	April 7, 2025 (Monday)	Nur to Std II – 07:00 am to 11:55 am Std III to Std V – 07:00 am to 01:30 pm
Std VI to XII	April 8, 2025 (Tuesday)	Std VI to Std X – 07:00 am to 01:30 pm Std XI & XII – 07:00 am to 11:55 am

NB - Subject to further notice and any correction, No Classes for Nursery to Std II on the 2nd & 4th Saturdays of the months, in general. These will be designated as PTM days and Parents may come to school from 8:00 am to 11:30 am to enquire with the concerned Class Teachers about the performances and updates of their wards.

- 3. Summer Break is scheduled from May 19, 2025 to June 19, 2025 (subject to change) and the school is Reopening after Vacation on June 22, 2025 (Monday).
- 4. Students must submit a Photocopy copy of their Final Report Card to the Class Teacher on the first day of the session 2025-26 failing which they may not be allowed to attend the new class.
- 5. School Discipline & Conduct Guidelines – To maintain a safe, respectful, and disciplined environment, all parents and students must adhere to the following:
 - (i) Uniform & Personal Hygiene - Students must wear clean, proper school uniforms with no unauthorized alterations either in colour or fabric or design in shirts (shortening), pants (narrowing) skirts (shortening).
 - (ii) Personal hygiene (neatly groomed hair, trimmed nails, properly shaved beard and moustache etc.) is mandatory.
 - (iii) Punctuality & Attendance - In general, 85% attendance is compulsory for academic eligibility and rewards are being given for best attendance.
 - (iv) Leave requests must be sent via email (info@davpsmalighat.com) or in hard copy with student details & a parent's signature.
 - (v) School Timings & Safety - Students must arrive on time and leave immediately after school.
 - (vi) Parents sending students via private transport must ensure police verification of the driver's credentials.
 - (vii) Prohibited Items - Mobile phones, smart gadgets, heavy cash (above ₹200), costly jewellery, makeup items, perfumes, Mehandi, bracelets, or any inappropriate attire are strictly prohibited and the violation will result in strict action, including permanent confiscation of items and dismissal of students from school.
 - (viii) Code of Conduct - Any student found misbehaving, using abusive language, engaging in fights, or using self or enticing or forcing others for inappropriate social media activities (even outside school) will face suspension/dismissal.
 - (ix) Parent-Teacher Communication - Parents must check and sign the diary daily as a testimony of their involvement. Suggestions and feedback should be recorded in the parental communication section by the Parents.
 - (x) School Diary & Identity Card - Carrying the school diary and identity card daily is compulsory.
 - (xi) In view of safety and security of our students, parents have to face some restrictions to enter in school campus during school hours. During reporting and receiving of students in the school, Parents are being requested to neither to cross the barrier nor to try to enter in the school ground and drop their wards punctually on time somewhere between the barrier and the main gate (near the security guard) comfortably without creating any hassle or nuisance for others or staff.

Parent's Sign with Date _____

- (xii) Parents are also reminded that they can pay the fees in online as well as offline modes as per their conveniences. However, in view of the safety and security of our students, this must be kept in mind that the Fee Counter for the offline deposit of fees will open by an hour later than the time of School Assembly (i.e. 8:00 am in summer and 9:30 am in winters, subject to correction on exigencies) and will also be at halt (stopped) for 30 mins during the dispersal taking place. Clearly, Parents are advised, unless otherwise invited for special purposes by the school or allowed with prior permission and official appointment, to kindly not to enter in the school campus.
- (xiii) This is to update to all the parents that from this session (2025-26) onwards, parents require to pay the fees in Quarterly Mode i.e. the fees of the months of April, May and June are to be paid prior to April 15, 2025, the fees of the months of July, August and September are to be paid prior to July 15, 2025, the fees of the months of October, November and December are to be paid prior to Oct 15, 2025 and the fees of the months of January, February and March 2026 are to be paid prior to Jan 15, 2026. Also, the students availing the School's Transport Facilities are hereby being requested to vigilant prior to opting for the school's transport facilities because the Transport Fee is to be paid along with the School Fee itself. Once the transport facility is opted for, the student/parent is liable to pay the transport fee for the 11 months (from April to March, excluding June) — regardless of whether the transport service is used throughout the session or discontinued mid-session as per the school norms.
- (xiv) Fees must be deposited in accordance with the time schedule i.e. prior to the 15th day of the concerned quarterly calendar month failing which late fine shall be charged as per school norms upto the maximum of 50 days from the last date of the Deposit of Fees the particular period/tenure and the Readmission Fees shall be charged along with the due fees and late fine upto the next 90 days failing which the name of defaulter will be struck off the school's roll as per rules even without any intimation in this regards.
- (xv) Parents while visiting to school for various purposes are requested to kindly either park their vehicles outside the campus in such a way that it doesn't harm others or avoid using self-driven vehicles and ask the driver to park their vehicles properly at some such a place which doesn't disturb other commuters. Parking facility for Parents' vehicle is not available in the school campus the inconvenience caused is humbly regretted.
- (xvi) Parents are requested to be prompt in attending PTMs, Orientation Sessions and other occasions whenever being requested or required by yourself and avoid sending representatives.

6. School Uniform Details

Classes	Season	Days	Gender	Uniform
Nursery, LKG & UKG	Summer	Mon, Tue, Thurs, Fri	Boys	Dungaree & T-Shirt, Formal Brown shoes, Grey Socks with bands & School Belt
			Girls	Shirt/T-Shirt & Skirt, Formal Brown shoes, Grey Socks with bands & School Belt
	Winter	All Days	Boys & Girls	Full Shirt, Maroon Plain Pullover with logo / Maroon Blazer with the fawn colour dodi
Std I to XII	Summer	Mon, Tue, Thurs, Fri	Boys	Check Shirt, Camel (Fawn) Pant, Formal Brown shoes, Grey Socks with bands & School Belt
			Girls	Camel (Fawn) colour with check plated sleeves shirts and Check Divider Skirt/Tunic, Black Hair band Brown Shoes, Grey Socks with bands & School belt
	Winter	All Days	Boys & Girls	Full Shirt, Maroon Plain Pullover with logo / Maroon Blazer with the fawn colour dodi
All Students	All Seasons	Wednesday	Boys & Girls	White Uniform, White Shoe and Socks
		Saturday	Boys & Girls	House T-Shirt & Lower, White Shoe and Socks

Parent's Sign with Date _____

House Uniform –

House Name	Uniform Colour
Trishul	Pink
Prithvi	Green
Aakash	Blue
Agni	Yellow

7. Enrolment (2025-26) & Book Collection Schedule

Class-wise schedule for Fee-Collection & Books Selling

Sl. No.	Classes	Enrollment Date	Enrollment Fee (For April to June 2025)	Quarterly School Fees (for July to Sept, 2025; Oct to Dec, 2025 and Jan to Mar, 2026 each) Per Quarter	Price of Books
01	LKG to Std. II	01-04-2025	LKG & UKG - Rs.11100/- I & II- Rs.13410/-	LKG & UKG - Rs.6600/- I & II- Rs.8550/-	LKG- Rs.361/- UKG- Rs. 343/- I- Rs.532/- II- Rs. 565/-
02	Std. III to Std VI	02-04-2025	III to V – Rs. 13410/- VI – Rs. 14760/-	III to V – Rs. 8550/- VI – Rs. 9900/-	III- Rs.740/- IV- Rs.830/- V- Rs.1024/- VI- Rs.1295/-
03	Std. VII - VIII	03-04-2025	VII & VIII – Rs. 14760/-	VII & VIII – Rs. 9900/-	VII- Rs.1259/- VIII- Rs.1611/-
04	Std. IX to XII	04-04-2025	IX & X – Rs. 16060/- XII (Sc) – Rs. 17050/- XII (Comm) – Rs. 16600/-	IX & X – Rs. 10800/- XII (Sc) – Rs. 11850/- XII (Comm) – Rs. 11400/-	Not Applicable

8. Introduction of Weekly Tests, Re-enforcement, enrichment and Doubt clearing Classes.

- (i) Starting from this session, weekly tests will be conducted on every Monday.
- (ii) Students must maintain separate notebooks for each subject specifically for weekly tests besides others as per norms.
- (iii) Re-enforcement classes (for underperforming students), Enrichment Classes (for Bright students) are provisioned on every Saturdays (Subject to correction and convenience) in first three periods on every Saturdays and Doubts Clearing Classes on everyday are being started just after the school gets over upto the next one hour. No transport facility is to be provided from the school's side for the Doubt Clearing Classes.
- (iv) Daily Practice Sessions for the Games & NCC in the school is to be started from 04:30 pm to 06:30 pm (Subject to correction and convenience). Transport facilities will not be provided by the school for the students willing to attend Daily Practice Sessions for Games & NCC. Parents are required to make their own arrangement regarding the same.

Your active engagement, patience, and dedication toward your child's education, despite various challenges, have been truly commendable. Your continuous involvement in their learning, well-being and moral upbringing plays a pivotal role in their success.

Parent's Sign with Date _____

As we move forward, we humbly request your ongoing cooperation in ensuring that our children receive the best educational opportunities, a disciplined upbringing, and the skills necessary to navigate the future with confidence.

Let us continue this journey together, shaping our young minds into responsible, innovative and ethical leaders of tomorrow.

May blessings, wisdom and prosperity always be with you and your family!

Looking forward to another enriching year ahead!

With warm regards,

(Dr. Himanshu Pandey)

Principal

DAV Public School, Malighat, Muzaffarpur

Declaration by Parents/Guardians

I, _____ the undersigned, hereby acknowledge that I have read and understood all the terms and conditions mentioned in the School's guidelines for the academic session 2025-26, including but not limited to:

1. **Promotion Policy** – I understand the requirement for students to pass all subjects in the Annual Examination/Assessment, and the procedures for re-examination and promotion in case of underperformance.
2. **School Timings & Reopening Schedule** – I have noted the reopening dates, school timings, and the PTM schedule, including the school vacation and break details.
3. **Discipline & Conduct Guidelines** – I will ensure that my child adheres to the school's rules concerning uniform, personal hygiene, attendance, punctuality, prohibited items, and the code of conduct.
4. **Fee Payment Policy** – I understand the quarterly fee payment system, deadlines, late fines, and the consequences for failure to meet payment deadlines.
5. **Uniform Guidelines** – I will ensure that my child wears the prescribed uniform according to the season and follows the dress code specified by the school.
6. **Weekly Tests, Classes, and Extracurricular Activities** – I will ensure my child attends the weekly tests, reinforcement classes, enrichment sessions, and practice sessions for extracurricular activities as outlined.
7. **Safety, Security, and Campus Protocols** – I agree to follow the school's guidelines for entering the campus and ensuring the safety and security of my child during school hours.

I further confirm that I will abide by these rules and guidelines and will ensure that my child adheres to the same. I understand the importance of punctuality, attendance, and discipline within the school, and I will cooperate with the school authorities in upholding these norms.

I also acknowledge that failure to comply with the school's rules and regulations may result in appropriate action, including suspension or dismissal of my child, as per the school's policies.

Name : _____

Signature: _____

Date: _____

Parent's Sign with Date _____